

# Cataloging California

Meet + Greet

May 25, 2023 | [californiarevealed.org](https://californiarevealed.org)

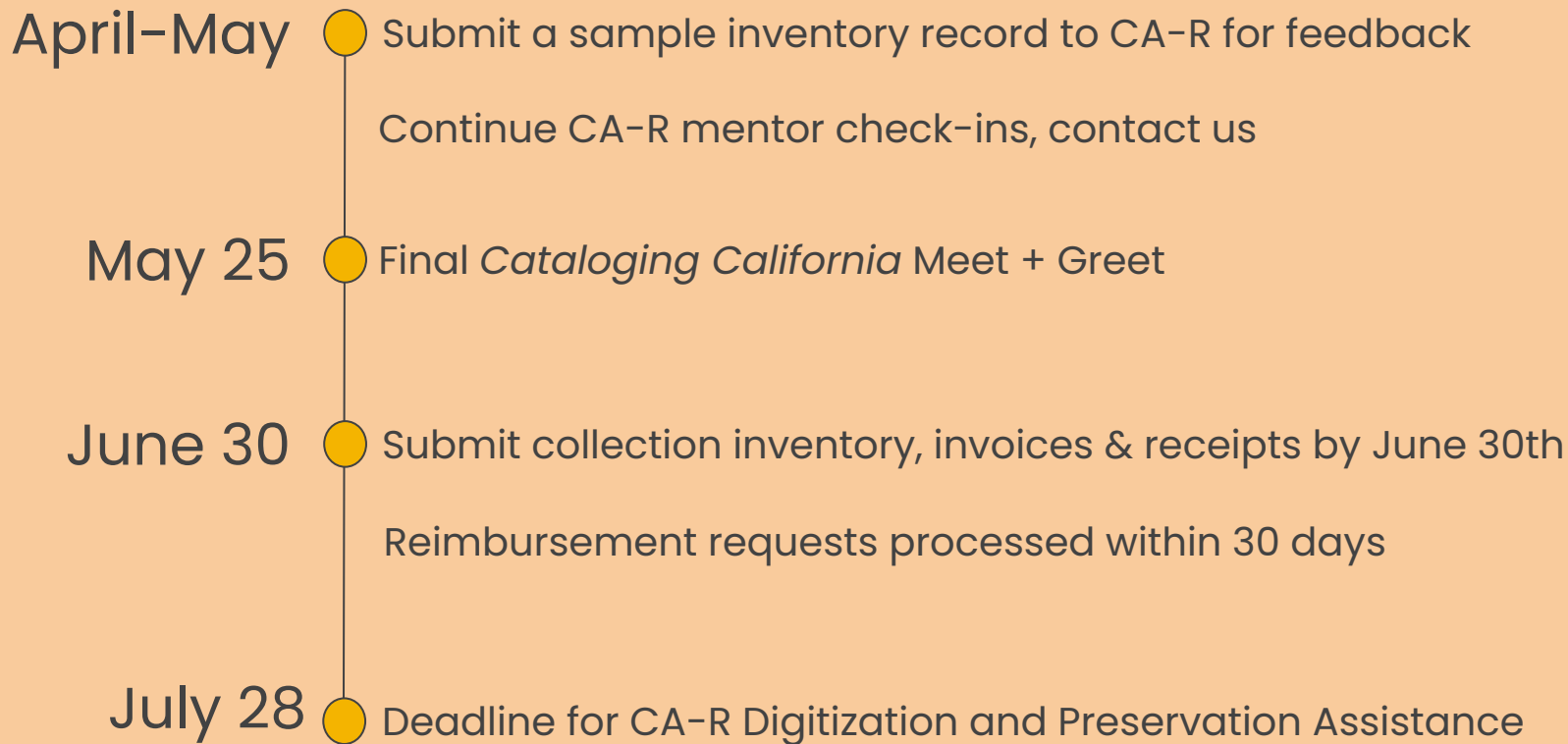


# *Hello!*



Permalink: <https://californiarevealed.org/islandora/object/cavpp%3A25661>

# Timeline + Deliverables





# Catalog Labor + Payment

- ★ Any questions or concerns regarding payment?
- ★ Collecting receipts + submitting for reimbursement?



CULTURE IS POWER • CULTURE IS RESISTANCE

## *Join the Band*

OR START ONE YOURSELF.

HANDPRINTED AT TALLER TUPAC AMARU

Permalink: <https://californiarevealed.org/islandora/object/cavp%3A62500>



# Metadata Records: Spreadsheet to Publication

	A	B	C	D	E	F	G	H	I	J
1	California Revealed 2023/2024 Print Nominations		* Fields highlighted in red are required. Use a semicolon for							
2			Partner Supplied Identifier (1.3)*							
3	Institution* (1.1)	Title* (1.2)	Call Number* (1.3)	Temporary Identifier* (1.3)	Created Date* (1.4)	Creators* (1.5)	Significance* (1.6)	Description* (1.7)	Condition* (1.8)	Condition Notes* (1.9)
	Partner organization name. (Field will be viewable to public once published)	A formal or supplied title that will be used to identify and describe the resource.	A unique identifier, in the form of a Call Number or Temporary Identifier, is required to distinguish your items in our system. Do not use the same Call Number for multiple entries. If you provide a Call Number, you do not need to provide a Temporary Identifier.	A unique identifier, in the form of a Call Number or Temporary Identifier, is required to distinguish your items in our system. Do not use the same Temporary Identifier for multiple entries. If you provide a Temporary Identifier, you do not need to provide a Call Number. (Field will NOT be viewable to the public)	Date of the resource's creation.	A person, family, or group responsible for, or involved in, the creation of the material, such as the author or photographer.	A statement regarding the significance of the resource to California and/or local history. Justify why the object should be preserved and made accessible for future generations.  (Field will NOT be viewable to the public)	Summary about the intellectual content of the resource, including any contextual information necessary to understand the importance of the object from a research perspective.	One-word classification of the material's physical condition.  (Field will NOT be viewable to the public)	A short descriptive statement of the material's state of the material, damage, deterioration, etc.  (Field will NOT be viewable to the public)
4	Format in the same way as it appears in your California Revealed partner profile. If this is your first time applying, please format according to your organization's	Avoid abbreviations and special characters when possible. Distinguish between similar or duplicate titles with dates or additional description. All titles should be consistently formatted in relation to the naming conventions used for other items in the submission. For additional guidance, see 1.2 in the Metadata Guidelines.	Enter the Call Number used by your institution to identify the object internally.  Only include one Call Number per entry.	To create a Temporary ID, use a simple convention such as one word followed by an underscore and sequential numbers.  Only include one Temporary Identifier per entry.	Format date using the Library of Congress Extended Date/Time Format: YYYY-MM-DD For approximate dates, use "1st to the end," e.g. "YYYY-". For uncertain, assumed, or inferred dates, use " ? 1st to the end," e.g. "YYYY ?" To date an object within general time spans, such as a decade, use X, e.g. "YYYY" Date an object within a specific time span, use / to separate dates For multiple dates, put all in brackets and separate with commas, e.g. "[YYYYYYYYYYYY]"	Use Library of Congress Name Authority File (LCNAF): <a href="http://id.loc.gov/authorities/names.html">http://id.loc.gov/authorities/names.html</a> [Last Name], [First Name] [Organization Name] If truly unknown, enter value: Unknown Separate multiple entries using a ;	Write in complete sentences. Keep explanation brief. The information you enter into this field can be copied into the Description (1.7) field so that the information displays online.	Write in complete sentences. Consistently format so that each record uses the same conventions. Avoid abbreviations/special characters. Carry over any pertinent information from the Significance field.	Controlled Vocabulary. Choose from dropdown menu: Excellent; Good; Fair; Poor; Unknown	Create a short word or phrase to describe the object's preservation condition.
5	Examples:  Bishop Chamber of Commerce and Visitor Center  California State Library	Examples:  California Daily Herald 1930-05-03 Damaged train at Donner Pass Emma and Gall Patterson in Big Sur Emma and Gall Patterson in San Luis Obispo	Examples:  001.004.129 200.109.120 320-104-928	Examples:  ch-03-001 ch-03-002 BigSur_001 BigSur_002 BigSur_003	Examples:  1976-07-04 1976-07 (reads as July 1976) 199X (reads as 1990s) 19XX? (reads as 20th century?) XXXX (date is unknown)	Examples:  Roman, Elliot Jones, Iris California State Library	Example:  The Walnut Creek Art Teachers Newsletter documents the development of art education in the East Bay from 1925 to 1980. The issues are deteriorating, and this collection is the only known set of copies.	Example:  This photograph depicts siblings Bob and Sally Jenkins at Lake Tahoe in the summer of 1948. Bob smiles at the camera while Sally plays with a wooden horse. The children's parents, John and Patricia Jenkins, were early childhood educators and used the photo in a book discussing the importance of outdoor education.	Examples:  Excellent Poor Unknown	Examples:  Brittle paper with weak. Okay
6										
8	Cal Fire Museum	Schoolhouse Peak Lookout, reposer, power line and radio pole, 1950	BC-II-3149		1950-07	Siler, William	The "Black Cards" collection of California Division of Forestry	This photograph of the Schoolhouse Peak Lookout in Humboldt County, California and the adjacent radio repeater, power line and radio pole was taken in July 1950 by William Siler. This photograph of the Schoolhouse Peak Lookout in Humboldt County, California is the only known set of copies.	Good	
9	Cal Fire Museum	Schoolhouse Peak Lookout, Humboldt, 1950	BC-II-3150		1950-07	Siler, William	The "Black Cards" collection of California Division of Forestry	This photograph of the Schoolhouse Peak lookout in Humboldt County, California is the only known set of copies.	Good	
10	Cal Fire Museum	Wilbur Springs 4-man fire station, 1954	BC-II-3152		1954-11	Reath, Don C.	The "Black Cards" collection of California Division of Forestry	The Wilbur Springs Fire Station of the California Division of Forestry in Lake County is the only known set of copies.	Good	
11	Cal Fire Museum	Wilbur Springs 4-man fire station side view, 1954	BC-II-3153		1954-11	Reath, Don C.	The "Black Cards" collection of California Division of Forestry	This photograph is a side view of the Wilbur Springs Fire Station of the California Division of Forestry in Lake County.	Good	
12	Cal Fire Museum	Ukiah barracks and messhall, California Division of Forestry, 1954	BC-II-3155		1954-11	Reath, Don C.	The "Black Cards" collection of California Division of Forestry	This is a photograph of the barracks and messhall at the California Division of Forestry in Humboldt County.	Good	
13	Cal Fire Museum	Ukiah equipment building, California Division of Forestry, 1954	BC-II-3156		1954-11	Reath, Don C.	The "Black Cards" collection of California Division of Forestry	This is a photograph of the equipment building at the California Division of Forestry in Humboldt County.	Good	
14	Cal Fire Museum	Charles W. Fairbank, Deputy State Forester	BC-II-3157		1959	California Division of Forestry	The "Black Cards" collection of California Division of Forestry	This photograph is a portrait of Charles W. Fairbank while he was Deputy State Forester.	Good	
15	Cal Fire Museum	California Youth Authority work at Byers Ranch, No. 1104	BC-II-3162		1948-09-30	Kaufner, H.	The "Black Cards" collection of California Division of Forestry	This photograph shows California Youth Authority workers from Byers Ranch doing work.	Good	
16	Cal Fire Museum	California Youth Authority work at Byers Ranch, No. 1106	BC-II-3163		1948-09-30	Kaufner, H.	The "Black Cards" collection of California Division of Forestry	This photograph shows California Youth Authority crew members from Byers Ranch doing work.	Good	
17	Cal Fire Museum	California Youth Authority camp at Whitmore, logging truck and burner	BC-II-3165		1948-12-01	Kaufner, H.	The "Black Cards" collection of California Division of Forestry	A photograph of the logging truck and burner used at Whitmore California Youth Authority camp.	Good	
		California Youth Authority camp at Whitmore, shower								

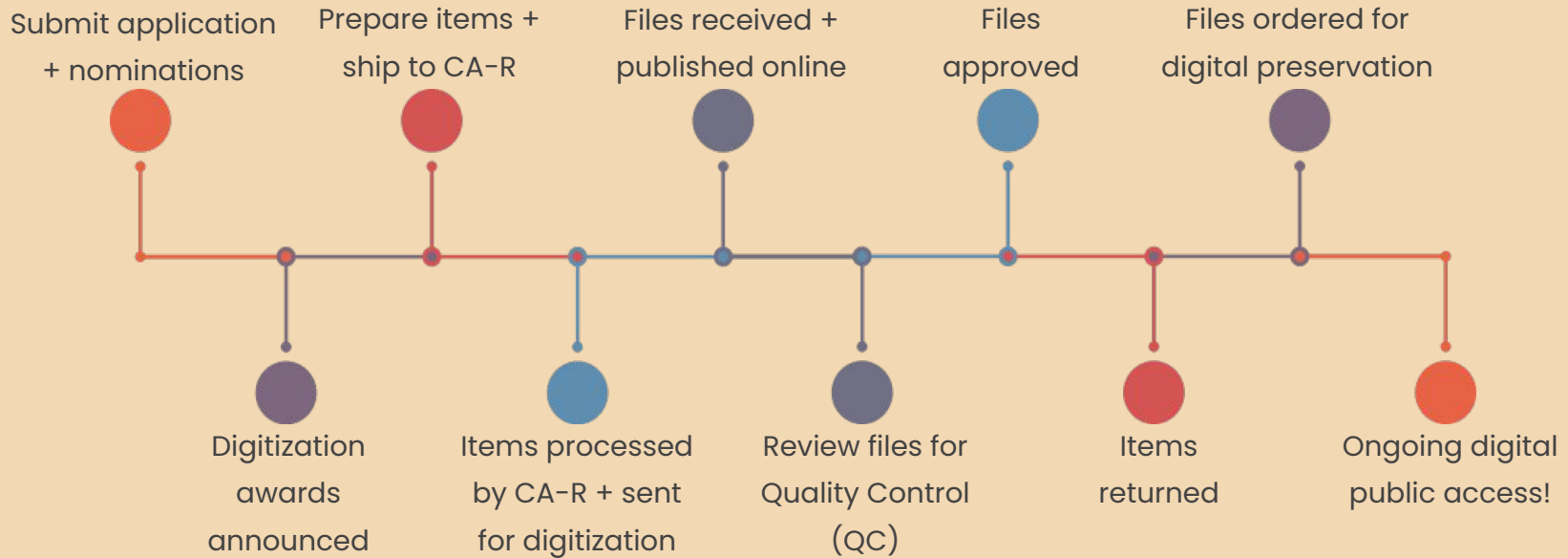
# Metadata Records: Spreadsheet to Publication

## Schoolhouse Peak Lookout, repeater, power line and radio pole, 1950



Metadata	
Title	Schoolhouse Peak Lookout, repeater, power line and radio pole, 1950
Series Title	<a href="#">Black Card Photos</a>
Date Created	July 1950
Description	<p>This photograph of the Schoolhouse Peak Lookout in Humboldt County, California and the adjacent radio repeater, power line and radio pole was taken in July 1950 by William Siler. The photograph is from the "Black Cards" collection of California Division of Forestry records housed at the Cal Fire Museum. The collection was created by Division of Forestry photographers who were tasked with documenting facilities and activities for the Division's internal records. The collection documents early fire control and lookout facilities, fire control activities and wildfire prevention efforts by the California State Division of Forestry in the 1940s to 1960s. Some facilities still exist. Others have been rebuilt or remodeled at or near the original site. The collection provides a snapshot in time of early state fire and forestry activities, and has been used in assessing the historic potential of some buildings and facilities still in use. The California Division of Forestry eventually became the Department of Forestry and Fire Protection, and has been known as CalFIRE since 2006.</p>
Creators and Contributors	Creator: <a href="#">Siler, William</a>
Subject Topic	<a href="#">Fire lookouts</a>
Subject Entity	<a href="#">California. Division of Forestry</a>
Place(s)	<a href="#">Humboldt County (Calif.)</a>
Language	English
Media type	<a href="#">Text</a>
Format	Card
Extent	1 Page
Dimensions	9 x 5.25 in
Generation	Original
Copyright Statement	Public Domain. No restrictions on use.
Country of Creation	United States
Source Institution	<a href="#">Cal Fire Museum</a>
Link to Internet Archive	<a href="https://archive.org/details/casbcfm_000142">https://archive.org/details/casbcfm_000142</a>

# Digitization & Preservation Assistance Program Timeline



**Applications Due Friday, July 28, 2023**

**Application Form:**  
[tinyurl.com/2023CRdigitize-preserve](https://tinyurl.com/2023CRdigitize-preserve)

**Nominations Spreadsheet:**  
[tinyurl.com/2023CRnoms-form](https://tinyurl.com/2023CRnoms-form)



Questions?  
Comments?  
Updates?  
What's easy?  
What's hard?



Permalink: <https://californiarevealed.org/islandora/object/cavnp%3A28512>

# Contact Us

team@californiarevealed.org

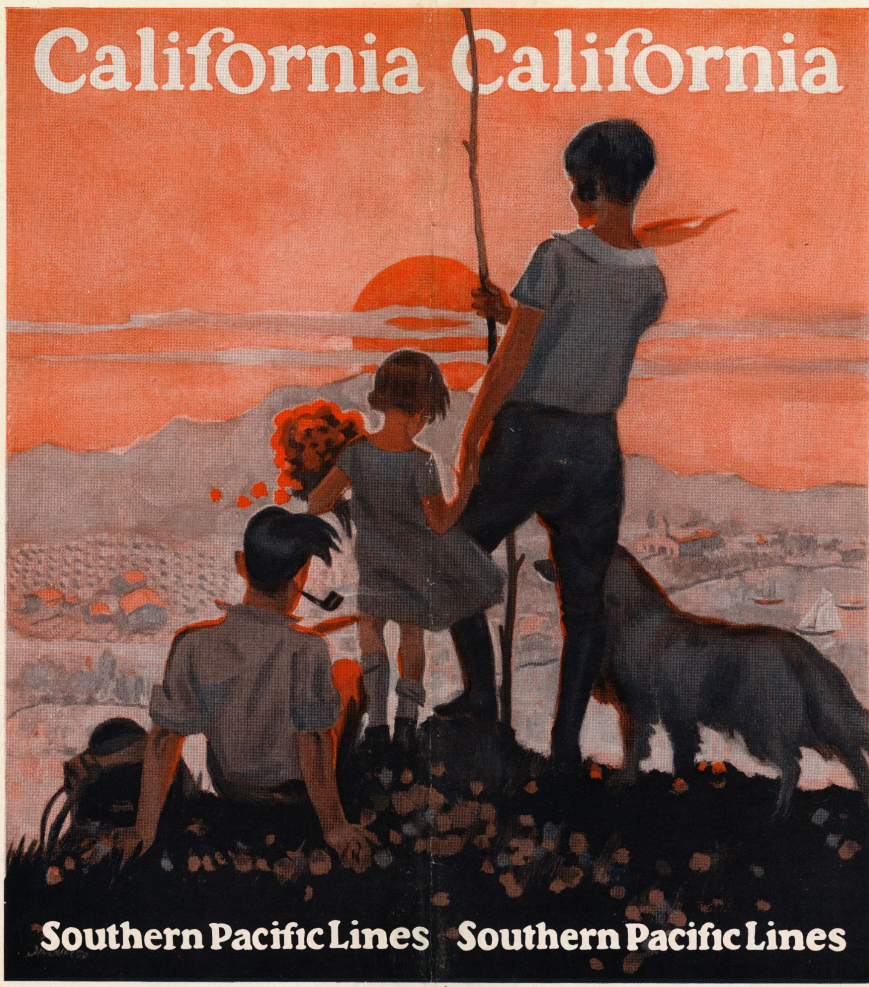
(916) 603-6719

californiarevealed.org



Permalink: <https://californiarevealed.org/islandora/object/cvwp%3A113099>





## REQUIRED Metadata Fields

- ❑ Main title
- ❑ Unique Identifier
- ❑ Created date
- ❑ Creator(s) and contributor(s)
- ❑ Significance to local/regional/state history
- ❑ Description
- ❑ Copyright statement
- ❑ Media type
- ❑ Extent (# of Parts)
- ❑ Dimensions (L x W) – print materials
- ❑ Running time (HH:MM:SS) – AV materials





Permalink: <https://californiarevealed.org/islandora/object/cavpp%3A62599>

## RECOMMENDED Metadata Fields

- ❑ Subject topics
- ❑ Subject entities
- ❑ Spatial coverage
- ❑ Temporal coverage
- ❑ Generation
- ❑ Item annotations
- ❑ Language
- ❑ Country of creation

### ***For preservation planning:***

- ❑ Location (within your archive)
- ❑ Any other fields from your existing cataloging system(s)