Cataloging California
Meet + Greet
March 30, 2023 | californiarevealed.org
Hello!

Permalink: https://californiarevealed.org/islandora/object/cvop%3A25661
Timeline + Deliverables

April–May
- Submit a sample inventory record to CA-R for feedback
- Continue CA-R mentor check-ins, contact us

May 25
- Final *Cataloging California* Meet + Greet

June 30
- Submit collection inventory, invoices & receipts by June 30th
- Reimbursement requests processed within 30 days

July 28
- Deadline for CA-R Digitization and Preservation Assistance
Purchasing Supplies

Supply Vendors:

★ Talas
★ Gaylord Archival
★ University Products
★ Hollinger Metal Edge
★ Preservation Equipment

Permalink: https://californiarevealed.org/islandora/object/cavpp%3A24452
Catalog Labor + Payment

Examples available:

★ Contract job description
★ Contract
★ Interview questions
REQUIRED Metadata Fields

- Main title
- Unique Identifier
- Created date
- Creator(s) and contributor(s)
- Significance to local/regional/state history
- Description
- Copyright statement
- Media type
- Extent (# of Parts)
- Dimensions (L x W) - print materials
- Running time (HH:MM:SS) - AV materials
Subject topics
Subject entities
Spatial coverage
Temporal coverage
Generation
Item annotations
Language
Country of creation

For preservation planning:
Location (within your archive)
Any other fields from your existing cataloging system(s)
Questions?
Comments?
Updates?
What’s easy?
What’s hard?
Contact Us

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